



# Activities Assistant – Social Support Groups

Fixed term part-time, 30hrs per week until 30 June 2021

**Footprints in Brisbane Inc.** is a well-regarded not-for-profit community based organisation with locations in Fortitude Valley, West End and Kingston, providing a range of programs to people who are older, have a disability, experience mental illness, are homeless and are financially/socially disadvantaged. We offer an extensive range of community based services including the broad spectrum of services now offered under the National Disability Insurance Scheme (NDIS).

## About the role

In this position you will work alongside the Activities Coordinator and Diversional Therapy staff as part of a supportive, innovative and dynamic team to assist with social support group program activities. You will carry out work positively in the local community in accordance with the relevant program guidelines, the Aged Care Standards and NDIS Practice Standards. You will maintain confidentiality and privacy of clients and their carers whilst contributing to the smooth, efficient and effective provision of services to clients by working as part of a team. You will assist with and provide transport to, from and during group activities and attend team meetings.

## About you

### Essential

- Demonstrated experience working with older people, people with disabilities and people experiencing mental health concerns, reflecting a caring and compassionate approach to service provision
- Self-motivated with the ability to work effectively in a team environment, under minimal supervision and use initiative
- Effective written and verbal communication skills
- Current class C driver license, Yellow Card and satisfactory national police check

### Desirable

- Current First Aid and CPR Certificate
- Certificate III in Aged Care/Individual Support/Community Services

Visit our website to view the full Position Description <https://www.footprintsinc.org.au/work-with-us/>. For further information contact Lorraine Hamilton, Aged Care Services Coordinator – mobile 0428 288 009.

You can apply for this vacancy directly through our website – click on the APPLY NOW! Button

**Applications Close:** COB Friday, 18 September 2020, however, applications may be reviewed upon receipt with shortlisting and interviews commencing prior to the closing date.

PO Box 735  
New Farm QLD 4005  
t: 07 3252 3488  
f: 07 3252 3688  
[www.footprintsinc.org.au](http://www.footprintsinc.org.au)  
[jobs@footprintsinc.org.au](mailto:jobs@footprintsinc.org.au)  
ABN: 15 100 277 492